

**Town of Genesee
Little Genesee, NY 14754
Regular Board Meeting
January 20, 2026**

ATTENDENCE: Supervisor Alexander Smith, Councilperson Loren Miller, Councilperson Colleen Estabrook; Town Councilperson Jodie Adams; Town Clerk Rhonda Faulkner, Highway Superintendent Benjamin Reynolds

Absent: Councilman Alyn Holcomb. CP Holcomb was able to “phone in” to the meeting but was not eligible to vote on any motions.

This meeting was brought to order by Supervisor Smith at 7:15 p.m.

Floor Permission: No town residents attended this meeting.

REPORTS

- Supervisor’s Reports for December 2025 were not available pending year-end information.
- Town Clerk Report for the month of December 2025 shows \$101.00 collected. \$88.00 was turned over to the Town Supervisor for the General Fund; \$13.00 was sent to NYS Ag and Markets for dog licenses.
Town Clerk’s Annual Report for 2025 shows a total \$2,485.75 and disbursed.
- Petty Cash Report for December 2025 indicates that \$100.00 was available.
Review of Court Fines collected during December 2025 totaled \$118.00
- Code Enforcement MACE Report presented for December 2025.
- MACE also provided the 2025 Annual Summary for review.

Motion made by CP Estabrook, 2nd by CP Miller to accept all reports as submitted. Ayes all.
Motion carried.

COMMITTEE ASSIGNMENTS & REPORTS

Buildings & Repairs – Holcomb and Smith.

Highway Department- Holcomb and Miller..

Park – Adams and Miller.

Cemeteries – Holcomb and Estabrook.

Grants – Smith and Adams.

Code Enforcement –Holcomb and Miller

Audit Committee – Estabrook

OLD BUSINESS:

NEW BUSINESS:

Resolution #2026-1

RESOLUTION APPROVING THE ANNUAL SOFTWARE SUPPORT CONTRACT WITH WILLIAMSON LAW BOOK COMPANY

WHEREAS, the Town Clerk for the Town of Genesee utilizes the Town Clerk Plus Software program from the Williamson Law Book Company for collection tracking;

WHEREAS, the Town Clerk wishes to renew the annual support contract for this service;

THEREFORE, the Town Board of the Town of Genesee hereby approves this agreement to cover the year of 2026 and by this resolution authorizes the Town Supervisor to execute the necessary paperwork for this agreement.

Supervisor Smith made a motion, 2nd by CP Miller, to approve this resolution.

Roll Call Vote taken:	CP Miller	Aye
	CP Estabrook	Aye
	CP Adams	Aye
	Supervisor Smith	Aye

Resolution adopted.

Resolution #2026-2

RESOLUTION APPROVING THE AGREEMENT BETWEEN THE BOLIVAR JOINT FIRE DISTRICT AND THE TOWN OF GENESEE

WHEREAS, the Town of Genesee's fire protection is partially covered by the Bolivar Fire District and

WHEREAS, the Town Board of the Town of Genesee hereby approves the agreement between the Town of Genesee and the Bolivar Joint Fire District for the year 2026 furnishing the necessary fire protection for their portion in the Town of Genesee;

WHEREAS, included in the Town of Genesee Approved 2026 Budget are sufficient funds as requested to pay the Bolivar Fire District \$51,750.00 for the year 2026.

RESOLVED, that the Town Board approves the Town Supervisor Alexander Smith execute the necessary paperwork for this agreement.

CP Adams made a motion, 2nd by CP Estabrook, to approve this resolution.

Roll Call Vote taken:	CP Miller	Aye
	CP Estabrook	Aye
	CP Adams	Aye
	Supervisor Smith	Aye

Resolution adopted.

Resolution #2026-3

RESOLUTION APPROVING THE MUTUAL AID AGREEMENT
BETWEEN THE MUNICIPALITIES OF ALLEGANY COUNTY, NEW YORK

WHEREAS, THE Town Board of the Town of Genesee hereby agrees to allow Town Supervisor Alexander Smith and Highway Superintendent Ben Reynolds to extend Mutual Aid assistance to another participating municipality within the County of Allegany when requested to do so by such municipality in time of abnormal snow or work conditions. This agreement is subject to the conditions listed in the written agreement.

CP Estabrook made a motion, 2nd by CP Miller, to approve this resolution.

Roll Call Vote taken:	CP Miller	Aye
	CP Estabrook	Aye
	CP Adams	Aye
	Supervisor Smith	Aye

Resolution adopted.

Resolution #2026-4

RESOLUTION APPROVING THE AGREEMENT
BETWEEN THE PORTVILLE FIRE DISTRICT
AND THE TOWN OF GENESEE

WHEREAS, the Town of Genesee's fire protection is partially covered by the Portville Fire District and

WHEREAS, the Town Board of the Town of Genesee hereby approves the agreement between the Town of Genesee and the Portville Fire Protection District for the year 2026 furnishing the necessary fire protection for their portion in the Town of Genesee;

WHEREAS, included in the Town of Genesee Approved 2026 Budget are sufficient funds as requested to pay the Portville Fire District \$51,647.00 for the year 2026;

RESOLVED, that the Town Board approves the Town Supervisor Alexander Smith execute the necessary paperwork for this agreement.

CP Adams made a motion, 2nd by CP Estabrook, to approve this resolution.

Roll Call Vote taken:	CP Miller	Aye
	CP Estabrook	Aye
	CP Adams	Aye
	Supervisor Smith	Aye

Resolution adopted.

Resolution #2026-5

RESOLUTION APPROVING AGREEMENT FOR THE EXPENDITURE OF 2024 HIGHWAY MONIES

WHEREAS, NYS Highway Law, Section 284, requires the Genesee Town Board and the Highway Superintendent to execute a written and signed agreement that sets forth the use of monies, including CHIPS money, levied and collected for highway repairs and improvements,

WHEREAS, a tentative agreement has been prepared by the Town of Genesee Supervisor and the Highway Superintendent regarding expenditures of 2026 monies as attached.

RESOLVED, the Genesee Town Board has reviewed this agreement and, by signing such agreement, authorize the expenditures of monies as listed. This agreement can be amended by the Town Board as necessary after request by the Highway Superintendent.

Supervisor Smith made a motion, 2nd by CP Miller, to approve this resolution.

Roll Call Vote taken:	CP Miller	Aye
	CP Estabrook	Aye
	CP Adams	Aye
	Supervisor Smith	Aye

Resolution adopted.

Collector's Warrant for 2026

Tax Collector Rhonda Faulkner submitted the warrant for 2026 Town & County Taxes. The warrant totals \$2,062,916.16. Monies to be paid to the Town Supervisor for \$844,909.00 and to the County Treasurer for \$1,218,007.16.

Also provided was the Tax Levey breakdown for 2026, and the Equilization and Apportionment Tables.

Receipt from County Treasurer for 2025

Receipt from Allegany County Treasurer Terri Ross indicates that a total of \$63,490.60 was paid to the Town of Genesee during 2025.

Workday Study – Town Justice

Supervisor Smith advised that the Town Justice will be doing an updated workday study for the NYS Retirement System. Supervisor Smith will discuss this with Kathy Berry.

PAYING OF BILLS

Abstracts totaling \$ 140,248.66 were reviewed for paying the Town bills as follows:

Abstract	Voucher Nos.	Abstract Amount
General Fund 2025 \$	191-199	\$ 2,139.32
2026 \$	1-9	118,516.27
Highway Fund 2025 \$	182-193	7,064.76
2026 \$	1-3	12,528.31

Motion made by CP Adams, 2nd by CP Estabrook, to approve the paying of these bills. Ayes all.

Motion to adjourn the meeting was made by CP Miller, 2nd by CP Adams. Ayes all.

Meeting was adjourned at 7:44 pm.

Rhonda Faulkner, Town Clerk

Dated: January 22, 2026